



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS COMMAND
814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-0301

6-7-04
Scotty Cannon
& Capt.
Hecce

IN REPLY REFER TO:

5200

Code 410 (X5719)

MAY 19 2004

From: Commanding General

Subj: INTERNAL MANAGEMENT CONTROL PROGRAM

Ref: (a) MCO 5200.24C
(b) CMC WASHINGTON DC R241552 Mar 04

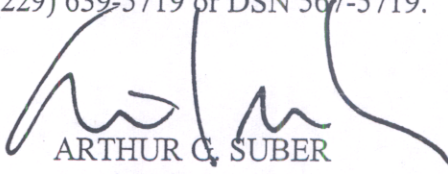
1. Reference (a) requires an annual Management Control Statement of Assurance and Results of Internal Control Evaluations Report. Reference (b), based on SECNAV guidance, changed the annual reporting date to 01 July for period ending 30 June. As a result, the period being reported on for this year's report will be 01 Sep 03-30 Jun 04. CGMARCORLOGCOM's report is required to be at CMC not later than 01 Jul 04.

2. To comply with the references, the following information must be forwarded to Programs and Resources Department (Code 410) by **COB 21 June 2004**:

(a) A certification letter to CGMARCORLOGCOM tailored to contain the type of information outlined in Appendix A to enclosure (2) of reference (a). The certification letter should cover all assessable units within your organization and include (1) data on program accomplishments and material weaknesses/corrective actions, (2) the number of internal management control reviews and number of alternative internal management control reviews performed or used to evaluate internal controls of assessable units during the last year; and (3) specify the rationale for reasonable assurance or lack of assurance on the effectiveness of controls in place. The format for reporting material weaknesses/corrective actions is in appendix B to enclosure (2) of reference (a).

(b) An updated list of all assessable units for your activity as an enclosure to the letter. This list should show the name of the assessable unit (i.e., property accountability, Government purchase card controls, Materiel Life Cycle Management, etc.) and the functional category as defined in appendix B to enclosure (1) of reference (a).

3. Point of contact is Bobby Corbett at (229) 639-5719 or DSN 567-5719.


ARTHUR G. SUBER
By direction

Subj: INTERNAL MANAGEMENT CONTROL PROGRAM

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